



UNIVERSITY OF MAIDUGURI

NEW AND RETURNING STUDENTS REGISTRATION GUIDELINE FOR 2024/2025 ACADEMIC SESSION

A. For New Students

1. Print your **admission letter**
2. Go to your College / Faculty
3. After you are cleared visit **<https://umstad.online>**
4. Use your **JAMB Reg. No.** as username and **umstad@2025** as default password
5. You will be directed to change your password.
6. Do not forget that your default password is generated automatically. For security reasons, please change it.
 - Note that your old password is umstad@2025
 - Create your new password
 - Confirm your new password
 - Then click on update password bottom
7. You will directed to payment details:
 - Click on pay now with remita
 - After your payment is successful, your **ID. No** will be generated automatically
 - Else go to verify and input your **RRR No.**, then click on verify, if the verification is successful your ID. No will be generated
8. You will be redirected to your **Dashboard** as registered student
9. Go to your Dashboard and click on **Course registration** to view compulsory courses to take
10. For elective courses, you have to select them by yourself and click on submit to complete the registration and download your Course Registration Form
11. Click on your **Profile page** to print your **Bio-data Form**
12. After Registration is completed, you can now have access to apply for hostel and perform other activities
13. Take your Remita print out to Bursary Department for verification
14. After Registration, student should move to MIS for data recapture for ID. Card

A. For Returning Students

1. Visit <https://umstad.online>.
2. Use your ID. No. and password to login to your dashboard
3. Go to **payment** page.
4. Click on pay now with remita and pay your school fees.
5. If your payment is successful, go to Step 7.
6. Else, on the **payment page**, click on **verify invoice** and input your **RRR No.**
7. You now click on **profile page** to print your **Bio data** and on **Course page** to print your **course registration form**.
8. Take your Remita print out to Bursary Department for verification

Note: Incase of network failure, after a successful payment on the **remita portal**, you come back to payment page and input your **RRR No.** to verify it.